



DHS/CommOfc– Medical Director (Fulton County)

**Job Number:
00059561**

Job Posting: January 9, 2017
Closing Date: February 9, 2017
Primary Location: State Office - Fulton County

Number of Openings: 1
Job: Healthcare
Shift: Day Job

Salary Range: \$120,000.00 - \$150,000.00
(Salary Commensurate with Experience)

Current Georgia state government employees will be subject to State Personnel Board rule provisions.

The Georgia Department of Human Services (DHS) provides a wide range of human services designed to promote self-sufficiency, safety and well-being for all Georgians. The department is one of the largest agencies in state government with an annual budget of \$1.8 billion and nearly 9,000 employees. DHS is comprised of three Divisions: the Division of Aging Services, the Division of Child Support Services, and the Division of Family and Children Services.

The Office of the Commissioner, is seeking candidates for the position of **Medical Director**. This position is based at 2 Peachtree Street in Atlanta, GA, in Fulton County. The Medical Director leads the development and oversight of an integrated system-level strategy for delivering medical consultation services for the Georgia Department of Human Services, with an emphasis on the Divisions of Family and Children Services (DFCS) and Aging Services (DAS).

Job Summary & Responsibilities:

The Medical Director will report to the DHS Commissioner with a dotted line to the Director of the Division of Family and Children Services. This position will also collaborate with the Division of Aging Services leadership teams to meet system-wide goals and objectives, with particular emphasis on:

- Leadership and/or participation in institutional initiatives and programs on patient safety, quality of care, performance improvement, patient access, patient flow, patient capacity, value, resource utilization, patient experience, and business development.
- Integration of adult and children's care with key institutional operational and service goals and initiatives, including patient safety, quality of care, performance improvement, patient access, patient flow, patient capacity, value, resource utilization, and patient experience across the continuum of care.
- Provides leadership in all medical consultations concerning adults and children in the Division of Aging Services and Division of Family and Children Services, to include services for children in care and wards of the State.
- Participation in and organization of various task forces and committees to review levels of care and services provided.
- Oversight of clinical delivery model for inpatient, operative, and outpatient services.
- Assuring provision of timely, appropriate patient access to inpatient, operative, and outpatient services.

- Development of goals, objectives, measures, strategy, and plan for inpatient, operative, and outpatient services.
- Provides medical direction of staffing models, provider schedules, provider work assignments, policies and procedures, quality assurance, performance improvement, clinical guidelines, resource utilization, fixed asset management, professional documentation and coding in inpatient, operative, and outpatient services.
- Referral management, including oversight and coordination of referrals to specialists.
- Integration of adult's and children's care with health plan referral authorization processes.
- Assuring compliance with institutional and regulatory requirements.
- Performs other duties as assigned.

Core Competencies:

- Consistently and positively communicates and collaborates with colleagues, supervisors, and customers, both internal and external
- Efficiently and independently plans time, meets deadlines, initiates and follows through on tasks
- Listens respectfully and carefully, demonstrating flexibility in working with others
- Demonstrates sensitivity to people of different cultures and works effectively with them
- Meets attendance standards and uses timekeeping system accurately and consistently
- Working proficiency with common professional office software, including Microsoft Excel

Qualifications:

Medical degree recognized by the Georgia Composite Medical Board (GCMB) AND licensure or license-eligible to practice medicine at a state institution or in the state of Georgia as provided by state law AND Two years of experience at the lower level Physician 2 (HCP161) or position equivalent.

Preferred Qualifications:

Preference will be given to candidates who, in addition to meeting the minimum qualifications, demonstrate some or all of the following skills/experience:

- Must have an MD or DO degree with a minimum of 5 years of experience in clinical practice. Clinical experience in a pediatrics or gerontology is preferred.
- Requires current Georgia medical license and board certification in area of specialization. It is recognized that a physician executive may be unable to maintain board certification after several years of full time administrative duties; however, initial board certification in a specialty relevant to specialty care after completion of formal graduate training is required.
- Must have medical leadership experience, preferably as Medical Director in a health care or social services facility.

Benefits:

In addition to a competitive salary, DHS offers a generous benefits package, which includes employee retirement plan; paid holidays annually; vacation and sick leave; health, dental, vision, legal, disability, accidental death and dismemberment, health and child care spending account. Visit <http://team.georgia.gov/> for more information.

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Criminal Background Checks/Applicant Privacy Rights

All applicants may be subject to a drug screen and may be required to submit fingerprints to check for the existence of criminal history information through the Georgia Bureau of Investigation and the Federal Bureau of Investigation. Applicants have the right to challenge the contents of any criminal history record obtained for the purpose of employment with DHS. For an explanation of these rights, please read, "Applicant Privacy Rights" at:

http://qbi.georgia.gov/sites/qbi.georgia.gov/files/related_files/document/ApplicantPrivacyRights.pdf

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification. Former DHS employees must be eligible for rehire in order to be considered for the position.

This position is subject to close at any time once a satisfactory applicant pool has been identified.